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Palm Harbor Community Services Agency, Inc.

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## Board Meeting Agenda - 6:00 PM – January 15, 2025

Meeting Location: Parks and Rec. / Harbor Hall

1. Opening by Sandy Faulkner, Chairman Call to Order; Roll Call, Pledge
2. Meeting Notice - Confirmation
3. Approval of Minutes – December 18, 2024 Exhibit provided
4. Introduction and Announcements – Chairman
5. Public Comment/Presentations  
Welcome to visitors and allow for comments if requested.
6. Agency Rules/Procedures/Law Clarifications
  - a. Rules, Policies, & Procedures Catalog Update
  - b. HR Monthly Reports to the Board
7. Treasurer’s Report – John Holbach
8. East Lake Parks & Rec
  - a. Monthly Financial for December – Approval required Exhibit provided
  - b. Director’s Report – Approval required Exhibit provided
  - c. Old Business: None
  - d. New Business: None Exhibit provided
9. Palm Harbor Library
  - a. Monthly Financial for December – Approval required Exhibit provided
  - b. Director’s Reports – Approval required Exhibit provided
  - c. Old Business: None
  - d. New Business: None
10. East Lake Library
  - a. Monthly Financial for December – Approval required Exhibit provided
  - b. Director’s Reports – Approval required Exhibit provided
  - c. Old Business: None
  - d. New Business: New Assistant Director
11. Palm Harbor Parks & Rec
  - a. Monthly Financial for December – Approval required Exhibit provided
  - b. Director’s Report – Approval required Exhibit provided
  - c. Old Business: None
  - d. New Business: None

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**12. HR Report**

- a. HR Report for December – Approval required
- b. Old Business: None
- c. New Business: None

**13. Liaison – Report and update**

- a. Liaison Report for December 2024

**Exhibit provided**

**14. Agency Items**

- a. Old Business: None
- b. New Business:
  - i. Background screening for athletic coaches
  - ii. HR Workshop January 22, 2025 @ 6pm Palm Harbor Library

**15. Designation of Next Meeting: February 19, 2025 @ 6:00 p.m., at Palm Harbor Library**

**16. Adjournment**