

P H C S A

Palm Harbor Community Services Agency, Inc.

Board Meeting Agenda - 6:00 PM – November 20, 2024

Meeting Location: Palm Harbor Library

1. Opening by Sandy Faulkner, Chairman Call to Order; Roll Call, Pledge
2. Meeting Notice - Confirmation
3. Approval of Minutes – October 16, 2024 Exhibit provided
4. Introduction and Announcements – Chairman
5. Agency Rules/Procedures/Law Clarifications
 - a. Rule, Policies,& Procedures Catalog Update
6. Public Comment/Presentations
Welcome to visitors and allow for comments if requested.
7. Treasurer’s Report – John Holbach
8. East Lake Library
 - a. Monthly Financial for June – Approval required Exhibit provided
 - b. Director’s Report – Approval required Exhibit provided
 - c. Old Business: None
 - (1) New Business: None Exhibit provided
9. Palm Harbor Parks and Rec
 - a. Monthly Financial for July – Approval required Exhibit provided
 - b. Director’s Reports – Approval required Exhibit provided
 - c. Old Business: None
 - d. New Business: None
10. East Lake Parks & Rec
 - a. Monthly Financial for July – Approval required Exhibit provided
 - b. Director’s Reports – Approval required Exhibit provided
 - c. Old Business: None
 - d. New Business: None
11. Palm Harbor Library
 - a. Monthly Financial for July – Approval required Exhibit provided
 - b. Director’s Report – Approval required Exhibit provided
 - c. Old Business: None
 - (1) New Business: None

P H C S A

Palm Harbor Community Services Agency, Inc.

12. HR Report

- a. HR Report for October – Approval required
- b. Old Business:
- c. New Business:

13. Liaison – Report and update

- a. Liaison Report for August 2024

Exhibit provided

14. Agency Items

- i. Old Business: None
- b. New Business:
 - i. Conflict of Interest
 - ii. Director Reviews
 - 1. Palm Harbor Parks and Rec
 - 2. East Lake Park and Rec
 - 3. East Lake Library
 - 4. Palm Harbor Library
 - iii. Directors Bonus
 - iv. Directors Compensation – Merit
 - 1. Palm Harbor Parks and Rec
 - 2. East Lake Parks and Rec
 - 3. East Lake Library
 - 4. Palm Harbor Library
 - v. Election of Officers
 - vi. Capital Improvement Reviews
 - vii. Establishment of Board Workshop(s) for 2025
 - 1. Goal Setting by Directors
 - 2. Job Description/Pay Scale Adjustments

15. Designation of Next Meeting: December 18, 2024 @ 6:00 p.m., at East Lake Library

16. Adjournment

P H C S A

Palm Harbor Community Services Agency, Inc.

2330 NEBRASKA AVENUE | PALM HARBOR | FLORIDA | 34683 | 727-784-3332 EXT. 3013

“The Mission of the Palm Harbor Community Services Agency, Inc. is to develop, provide and promote educational and recreational activities that support and improve the quality of life for all residents of the greater Palm Harbor area.”